

SCL BOUCHARD

SURVEILLANCE

Division of SECURCONDO CORP




SCLBOUCHARD.COM



Trust • Reliability • Security

1280 SW 36TH AVENUE, SUITE 100
POMPANO BEACH FL 33069 USA

954-485-4881
EMERGENCY : 954-257-8874

Follow us!   

A FAMILY BUSINESS

SINCE

2005
AT YOUR SERVICE!

LICENSED & INSURED

CLOSURE OF PROPERTY

TWO WEEKS BEFORE LEAVING:

- Ask your postman to give you the mail forwarding form.
- Inform you internet and TV provider to suspend service.
- Have your car checked for a safe return.
- Check your air conditioner or have a qualified technician do it.
- Change the thermostat's batteries and leave some on the counter.
- Clean the A/C drain.
- Change AC filter, write date on the side and leave extra filters beside the A/C.
- Smoke detectors; put in new batteries, leave spare batteries in sight.
- Suspend newspaper's delivery.
- Make a copy of your important documents and keep it in your pocket during the trip. (Credit cards, driving license, computer/tablet/cell phone serial #, etc.).

THE DAY BEFORE YOU LEAVE:

Leave on the kitchen table:

- Name and telephone of insurance agent.
- Name and telephone of the exterminator if applicable.
- Name and telephone of your building's property management.
- Be sure to leave 2AA, 3AAA, 9 volt batteries and ac filters.

Pantry:

- If you leave for more than 2 months.

As a precaution not to attract unwanted insects.

It is better to take the opportunity to clean up the products, check the expiration dates and empty your pantry and put your products in your refrigerator.

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**Pantry:**

We suggest storing in the fridge:

All rusks, cookies, cereals, chips, flour, rice, oatmeal, etc.

All sweet products, including sugar, honey, brown sugar, spices, teas & herbal teas.

Sodas, juices and other sugary soft drinks.

All pasta and other food products that could attract ants and insects.

DAY OF DEPARTURE:**Water heater:**

- Disconnect or switch off power supply (breakers).
- Close hot water tank valve.
- Close main cold water valve(s).

Electricity:

- Turn OFF all breakers, except for the devices you keep ON (fridge, A/C, smoke detector, alarm system & camera, etc.).

NOTE: You should **check** weekly your electricity consumption at **FPL.com**. This will alert you if there is an **excessive consumption or opposite or illegal occupation** of your property between our visits. Please let us know as soon as possible.

TV Controller and telephones:

- Take out the batteries.

Refrigerator & wine cooler:

- Lower the temperature to +/- 2°C. If it is disconnected, secure the doors open. In both cases, **never leave perishable food** in the refrigerator.

Dishwasher:

- Leave door ajar.

Garbage Disposal:

- Pour ½ cup of vegetable oil.

Furniture:

- If possible, move them away from the wall about 6 inches to allow air to circulate.

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Doors and windows:

- Take out the nets and store them flat.
- Lock all windows and add security greenhouses to discourage looters.
- If any and allowed by the management, close your anti-hurricane shutters.

Curtains:

- Close curtains and blinds, leaving some light in.

Temperature and humidity:

- We recommend to set the thermostat at **78F** and the humidity at **50%** with fan at **AUTO**.

NOTE: **Darkness, heat, and humidity** are an ideal combination to form fungi, mold, and bad odors.

Vacuum cleaner:

- Remove old bad bag or empty the bin.

Cabinet lavatory (toilet):

- Do not empty the tank. Put a tablespoon of bleach in the tank and 1 ounce in the bowl. Too much bleach can damage the porcelain.
- Cover the toilet and the tank with a saran wrap to keep the water from evaporating. Do not use oil and antifreeze which stain the bowl.

Sinks and shower:

- Never clog** the sink, shower or bath drains. Use a zip lock sandwich size, and fill it up 1/3 with water leaving 2/3 air and put it on the drain hole. Easy, safe, and economical.

Why? As it often happens, the faucet starts flowing drop by drop and sink eventually overfills, thus causing thousands of dollars in damage. The zip lock, rise with the water and let it drain, then goes back into place.

JUST BEFORE YOU LEAVE:

- Empty and dispose of all waste bags.
- Ensure windows and doors are locked.
- Check if you have at hand: money, passport, driving license, medicine, medical prescriptions, address book, glasses etc.
- Take the carry-on luggage upon departure.
- Do not forget: laptop, tablet, cell phone, chargers and home keys.

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Take the carry-on luggage upon departure.

LOCK THE DOOR!

DURING THE TRIP

Whether it is the day before your departure, on the road, at the hotel, at the restaurant or rest area **do not leave anything visible in your car** (GPS, tablet, laptop, passport, money, wallet, handbag etc.) keep them with you or put them in the trunk. When you stop at a gas station, always **lock the doors** of your car.

YOU HAVE ARRIVED AT HOME

An SCL Bouchard Surveillance inspector will send you a detailed, home inspection report after each visit to your property in Florida.

The entire SCL Bouchard Surveillance team wishes you a great summer!
Looking forward to seeing you all again in the fall!

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